



SOIL & WATER CONSERVATION DISTRICT OF MADISON COUNTY, FL

James W. (Billy) Brown, Chairman • John Henry Phillips, Vice Chairman • Buck M. Carpenter, Secretary- Treasurer

Regular Session Agenda – November 20, 2024

Madison County Soil & Water Conservation District Office Conference Room
378 E. Base Street, Suite 214, Madison, FL 32340

1. **9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
2. **Adoption of the Agenda**
3. **Approval of the Minutes from the Regular Session held on October 23, 2024**
4. **Treasurer’s Report**

5. **Reports**
 - a.) **Chairman**
 - b.) **Guests-Introductions**
 - c.) **Conservation Technician**
 - d.) **FDACS ES-III**
 - e.) **NRCS/District Conservationist**
 - f.) **Mobile Irrigation Lab**
 - g.) **IFAS/UF – Special Project**
 - h.) **IFAS/UF**

6. **New Business**
 - a.) **Copy Machine Contract Auto Renewal – Discussion for Next Year**
 - b.) **Records Management Compliance Stmt. FY 2023-2024 to be Submitted (Due Dec 31)**
 - c.) **Public Depositor Annual Report to be submitted (Due Nov. 30)**
 - d.) **Florida Statutes Section 189.0694 Comprehensive Long-Range Strategic Plan Outlining Goals & Transparency (Due Oct. 1–Requested Extension till Dec. 31 Due to Hurricane)**
 - e.) **Board Members Four Hours Ethics Training Update**
 - f.) **Photo Contest Update & 2025 Poster Contest Theme: “Home is Where the Habitat is”**

7. **Old Business**
 - a.) **FDACS DRAFT Amended Cost-Share Contract (Pivot Hurricane Helene Relief) Submitted**
 - b.) **FCDEA Brainstorm Workshop November 13, 2024 (Admin + Supervisor)**
 - c.) **AFCD Annual Meeting – Cancelled – Will be Rescheduled.**
 - d.) **Records Management Requirements-District Staff Asst. to take three-hour online course through FCDEA**
 - e.) **Domain Name Emails to be completed by Perry Connections**
 - f.) **SWCD to Fund Grid Sampling for Madison HS FFA Farm**
 - g.) **MSWCD By-Laws & District Handbook & Sales Tax Exemption**

8. **SWCD UPDATE**
 - a.) **Supervisor Discussion Items**
 - b.) **Adjourn Madison SWCD Board Meeting**

From the manual “Government in the Sunshine 2015”, page 171:

286.001 Public meetings and records; public inspection; criminal and civil penalties, -- (1) All meetings of any board or commission of any State agency or authority or of any agency or authority of any county, municipal corporation, or political subdivision, except as otherwise provided in the Constitution, including meetings with or attended by any person elected to such board or commission, but who has not yet taken office, at which official Acts are to be taken are declared to be public meetings open to the public at all times, and no resolution, rule, or formal action shall be considered binding Except as taken or made at such meeting. The board or commission must provide reasonable notice of all such meetings.

Conserving Natural Resources for Our Future...